

**Draft minutes of the Annual General Meeting (AGM) of the Society for the Environment held online on Tuesday, 21st of June 2022**

**1. Introduction**

The Chair opened and welcomed everybody to the meeting, particularly the new members and explained the protocols and running order of the meeting.

**2. Housekeeping**

**Present**

Arboricultural Association	Peter Holloway CEnv
Arboricultural Association	Sarah Jackson
Chartered Association of Building Engineers	Gavin Dunn
Chartered Institute of Ecology and Environmental Management	Stuart Parks
Chartered Institution of Water and Environmental Management	Peter Matthews HonFSE CEnv
Chartered Institution of Water and Environmental Management	Terry Fuller
Energy Institute	Nick Wayth
Institute of Agricultural Management	Tim Brigstocke CEnv
Institute of Water	Tim Boldero HonFSE CEnv
Institute of Water	Gabrielle Mandell
Institution of Agricultural Engineers	Charles Nicklin
Institution of Civil Engineers	John Laverty
Institute of Environmental Management and Assessment	Sue Buxey
Institution of Environmental Sciences	Adam Donnan CEnv
Institution of Mechanical Engineers	Joanne Horton
Institution of Mechanical Engineers	Daniel Kenning CEnv
Institute of Materials, Mineral and Mining	Ian Bowbrick CEnv
Nuclear Institute	Sarah Beacock
Royal Society of Chemistry	John Broderick
Society of Operation Engineers	Daniel Moir

**Proxy Votes**

Institution of Chemical Engineers → Institution of Civil Engineers  
Institute of Chartered Foresters → Chair of the Board

**Apologies**

Chartered Institute of Building  
Chartered Institution of Wastes Management  
Institution of Engineering Designers

### 3. Declaration of Interest

There were no declaration of interest

### 4. To approve the minutes of the Annual General Meeting held on 23<sup>rd</sup> of June 2021

16<sup>th</sup> Annual General Meeting 23<sup>rd</sup> June 2021

The minutes of the 2021 AGM held on the 23<sup>rd</sup> of June 2021 were approved as a true and accurate.

### 5. Chairs Report

The Chair presented an overview of SocEnv activities during the year including the mid-point strategy review and continuing to emerge from the pandemic. Highlights included:

- Above target financial performance
- The ongoing work of the Governance Committee ensuring continuing improvement where necessary
- Substantial progress by the Registration Authority successfully launching the new registration, Registered Environmental Practitioner (REnvP), 12 Licensed Members now awarding REnvP,
- Environmental Policy Forum (EPF) led a series of Northern Ireland workshops.
- Pledge to Net Zero achieving over 100 signatories
- (The Chair note SocEnv positive engagement with COP26 but that overall COP26 falling short of its ambition
- Inspiring Society's Annual Awards, with a note of thanks to the Awards Panel for their judging efforts this year.

### 6. Chief Executive's Report and Member Update

The Chief Executive presented an overview of the Society's activities over the year that covered:

- Report from the Charity Commission that SocEnv does not need to register as a Charity in England.
- The mid-point review of the Strategy that has been undertaken by the Board, following the Member Body consultation. The objectives have been rationalised to remove duplication and ensure clarity. Focus will be on ensuring the Society aims to maximise awareness of the Society's registrations. The new strategy is expected to run for four years with a further mid-point review in 2024.
- The Society welcomed two new Member Bodies; Chartered Institution of Highways and Transportation and Institution of Engineers of Ireland
- New, more accessible, branding has been developed alongside the new website
- A "Registration Checker" feature is coming soon to the website.
- Productive marketing activity completed together with Member Bodies, employers and registrants.

- Collective efforts from CEnvs to produce the Soils and Stones report.
- SocEnv supporting the creation of a Climate Charter for Professional Bodies which aims to leverage greater collective ambition through interdisciplinary coordination
- Ongoing support for Pledge to Net Zero which now has over 150 signatures <https://www.pledgetonetzero.org/>

### Standards Review

The Chair of the RA summarised the Standards review which has been carried out over the past fifteen months. The Registration Authority (RA) has conducted a comprehensive review of the CEnv, REnvP and REnvTech standards focusing on simplicity, clarity, distinctiveness, diversity, and accessibility. The RA has produced a set of draft standards to meet these objectives.

In July, Member Bodies will be invited to give their opinion, as part of a consultation exercise.

In August, the RA will consider all comments received to produce a final draft for adoption at the EGM in October 2022.

Licensed Body workshops will follow, and new standards launched in January 2023.

## **7. Formal AGM Business – Chairs and Committees Posts**

Vote were completed using Microsoft Forms, with one vote per Member Body. The AGM voted for the following.

### **7.1 Election of the Registration Authority Chair**

The following nomination for Chair of the Registration Authority for a term of one year until AGM 2023 was:

- David LLOYD-Roach HonFSE (Institution of Chemical Engineers)

Voting members approve the foregoing as Chair of the Registration Authority for a term of one year until AGM 2023.

David LLOYD-Roach HonFSE was approved as Chair of the Registration Authority for a term of one year until AGM 2023.

### **7.2 Election of the Registration Authority members**

The following nomination as members of the Registration Authority for a term of three years until AGM 2025 were:

- Graham Higginson REnvP (Institution of Agricultural Engineers)
- Kevin Pratt (CEnv) (Institute of Water)
- Kevin Hogwood CEnv (Institution of Engineering Designers)
- Mandhy Senewiratne CEnv (Institute of Water)

Voting members approve the foregoing as members of the Registration Authority for a term of three years until AGM 2025.

- Graham Higginson REnvP (Institution of Agricultural Engineers)
- Kevin Hogwood CEnv (Institution of Engineering Designers)
- Mandhy Senewiratne (Institute of Water)

### **7.3 Election of the Honorary Fellowship Panel members**

The following nomination as members of the Honorary Fellowship Panel for a term of three years until AGM 2025 were:

- Ian Barker HonFSE CEnv (Institute of Water)
- Sarah Beacock (Nuclear Institute)
- Ross Weddle CEnv (Institute of Chartered Foresters)

Voting members approve the foregoing as members of the Honorary Fellowship Panel for a term of three years until AGM 2025.

- Ian Barker HonFSE CEnv (Institute of Water)
- Sarah Beacock (Nuclear Institute)
- Ross Weddle CEnv (Institute of Chartered Foresters)

### **7.4 Election of Board members**

The following nomination as members for the Board were: proposed members of the Registration Authority for a term of three years until AGM 2025:

- Natalie Akroyd CEnv (Institute of Water)
- Ian Barker HonFSE CEnv (Institute of Water)
- Simon Benfield CEnv (Institution of Engineering Designers)
- Francesca Berriman (Chartered Institute of Architectural Technologists)
- Colin Church CEnv (Institute of Materials, Minerals and Mining)
- Lee Dudley CEnv (Institute of Chartered Foresters)
- Alan Fitzpatrick CEnv (Society of Operation Engineers)
- Graham Higginson REnvP (Institution of Agricultural Engineers)
- David Linsley-Hood CEnv (Energy Institute)
- Sandra Norval CEnv, Vice Chair - Honorary Treasurer (Institute of Environmental Management and Assessment)
- Kirsten Roettcher CEnv (Institute of Environmental Management and Assessment)
- Ross Weddle CEnv (Institute of Chartered Foresters)

Voting members approve the foregoing as members

- Natalie Akroyd CEnv (Institute of Water)
- Ian Barker HonFSE CEnv (Institute of Water)
- Simon Benfield CEnv (Institution of Engineering Designers)
- Francesca Berriman (Chartered Institute of Architectural Technologists)
- Colin Church CEnv (Institute of Materials, Minerals and Mining)
- Graham Higginson REnvP (Institution of Agricultural Engineers)
- Sandra Norval CEnv, Vice Chair - Honorary Treasurer (Institute of Environmental Management and Assessment)
- Kirsten Roettcher CEnv (Institute of Environmental Management and Assessment)
- Ross Weddle CEnv (Institute of Chartered Foresters)

The Chair thanked all the candidates especially a note of thanks to Alan Fitzpatrick and David Linsley-Hood those leaving the Board for all their efforts

## 8 Accounts and Annual Report for 2021 and Letter of Representation

### 8.1 Adoption of the Accounts and Annual Report for the year ended 31 December 2021 and the Letter of Representation.

The Annual Report and Accounts 2021 were available as set out in the notice of the AGM.

The Honorary Treasurer noted that the financial status of the organisation is in a strong position.

Voting members were asked to adopt and endorse the 2021 Accounts Report and Letter of Representation

- Proposer..... Alan Harper HonSec
- Seconded ..... Terry Fuller CIWEM
- For..... Unanimous
- Against ..... None

The Voting Members approved the 2021 Annual Report and Letter of Representation.

## 9. Appointment of 2021 Auditors

The Chair of the A&R described the report and noted the efficient approach taken by Luckmans LDP in their first year of working with the Society. Voting Members were asked to endorse Luckmans LDP as the Society's Auditors for 2022.

- Proposer ..... Adam Donnan CEnv IES

- Seconded ..... Stuart Parks CIEEM
- For..... Unanimous
- Against ..... None

The Voting Members approved the appointment of Luckmans LDP as the Society's Auditors 2022.

## 10. Adoption of the HonFSE Practice Direction

The Honorary Secretary summarised the work conducted by the Governance Committee, note agreed mechanisms in place on the appeals process.

Voting Members were asked to adopt the Honorary Fellowship Practice Direction version 9 with the inclusion of a removals and appeals process.

- Proposer ..... Sandra Norval CEnv HonTreas
- Seconded ..... Sue Buxey IEMA
- For..... Unanimous
- Against ..... None

## 11 Date of Next Meeting

The Extraordinary General Meeting (EGM) – 17<sup>th</sup> October | 10am till noon

### *DRAFT RESOLUTIONS*

- *Adopt the updated Bye Laws*
- *Approve New Regulations*
- *Elect members of the Nomination Committee*
- *Adopt changes to the CEnv Practice Direction*
- *Adopt changes to the REnvP Practice Direction*
- *Adopt changes to the REnvTech Practice Direction*

*There were no further business and the meeting closed at 1150 hrs*