

12th Annual General Meeting

CONFIRMED MINUTES OF THE 12TH ANNUAL GENERAL MEETING HELD ON
TUESDAY, 4TH JULY 2017 AT THE ROYAL INSTITUTION OF CHARTERED SURVEYORS, 12 GREAT
GEORGE STREET, LONDON SW1P

1. Introduction (Dr Peter Matthews – Chair)

The SocEnv Chair called the AGM to order at 15.00 hrs.

2. Present, Apologies and Proxies

There were 21 representatives present (representing 17 of the 24 Constituent Bodies of the Society) and 7 proxies received (representing an additional 6 Constituent Bodies of the Society), which together met the requirements for the meeting to be quorate and which was therefore sufficient to commence the meeting.

Present: Peter Matthews (Chair) (CIWEM), Dougal Driver (Vice Chair) (ICF), Ian Byrne (Honorary Treasurer) (EI), John Humphries (CABE), Francesca Berriman (CIAT), Sally Hayns (CIEEM), Terry Fuller (CIWEM), Mark Kibblewhite (IAgrE), Ross Weddle (ICF), Susan Clements (ICE), Neil Atkinson (ICHEM), Alan Harper (ICHEM), Libby Meyrick (IED), Martin Baxter (IEMA), Carolyn Roberts (IES), Will Pope (IES), Ian Dolben (IFM), Brian Robinson (IMEchE), Tim Boldero (IWater), Peter Holloway (AA), Steve Catte (SOE)

Apologies: Kevin Blunden (CABE), Adam Read (CIWM), Stephen Axford (IFM), Ian Barker (IWater), Stephen McKenna (RICS), Mindy Dulai (RSC), Simon Benfield (IED), Richard Cooksley (IAgrM), Tim Brigstocke (IAgrM), Ian Bowbrick (IOM3), Sue Beard (EI), Alastair Taylor (IAgrE), Mark Kennett (CIAT), Mervyn Calcina-Goff (SEE), Raymond Clark (SEE), David Barr (RSC)

Proxies: Sue Beard (EI) → Ian Byrne, Richard Cooksley (IAgrM) → Peter Matthews, Tim Brigstocke (IAgrM) → Peter Matthews, Ian Bowbrick (IOM3) → Libby Meyrick, Simon Benfield (IED) → Libby Meyrick, Alastair Taylor (IAgrE) → Mark Kibblewhite, Mark Kennett (CIAT) → Francesca Berriman

In Attendance: Emma Wilcox (CEO, SocEnv), Geoff Atkins (SocEnv), Tatum Matharu (SocEnv), Phil Underwood (SocEnv), Keith Lawrey, Andy Barker (CIWM), Nigel Sagar (ICE), John Klahn (RICS), Elaine Rutherford (SocEnv)

3. Declaration of Potential Conflicts of Interests

No conflicts of interest declared.

4. Approval of minutes from the 11th AGM, 21st June 2016

The minutes of the 11th AGM of the Society for the Environment were approved as a true and accurate record by all those present.

5. Chair's Report

The Chair detailed how in his two years in post, the Society has raised its profile highlighting some of the activity including:

- Parliamentary activity: response to the DBEIS Industrial Strategy green paper; submission to the House of Lords EU and Energy Sub-Committee on our European connections; relationship building with parliamentarians (Sir Ed Davey MP, Baroness Young & Baroness Parminter) and civil servants at DEFRA and the Cabinet Office
- Re-launch of the Environmental Policy Forum with SocEnv as Secretariat

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- Organisation and hosting of the ENEP General Assembly in Cardiff – April 2017
- World Environment Day conference – June 2017

The Chair thanked all CBs for their support during his time in post and thanked the CEO and staff for their efforts.

6. **2016 Audited Annual Report & Accounts – for approval**

The 2016 Audited Annual Report and Accounts were presented to the AGM for approval.

All CBs voted in favour of accepting the 2016 Annual Report and Accounts with the following minor amendments:

Page 14 - “Company” to be amended to “Society”

Page 17 - all CB acronyms to appear at the end of each CB line (and not at the beginning)

Page 17 - repagination from page 17

7. **Confirmation of nominated Council Members 2017/2018**

The list of nominated Council Members for each CB for 2017/2018 was detailed by the Chief Executive of the Society:

Arboricultural Association

Peter Holloway

Chartered Association of Building Engineers

John Humphries

Kevin Blunden

Chartered Institute of Architectural Technologists

Francesca Berriman

Chartered Institute of Building

Vacant

Chartered Institute of Ecology & Environmental Management

Sally Hayns

Chartered Institution of Wastes Management

Adam Read

Andy Barker

Chartered Institution of Water & Environmental Management

Peter Matthews

Terry Fuller

Energy Institute

Ian Byrne

Sue Beard

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Institute of Agricultural Management

Richard Cooksley
Tim Brigstocke

Institute of Environmental Management & Assessment

Martin Baxter

Institute of Fisheries Management

Ian Dolben
Stephen Axford

Institute of Materials, Minerals and Mining

Ian Bowbrick

Institute of Chartered Foresters

Dougal Driver
Ross Weddle

Institute of Water

Tim Boldero
Ian Barker

Institution of Agricultural Engineers

Mark Kibblewhite
Alastair Taylor

Institution of Chemical Engineers

Neil Atkinson
Alan Harper

Institution of Civil Engineers

Susan Clements
Nigel Sagar

Institution of Engineering Designers

Libby Meyrick
Simon Benfield

Institution of Environmental Sciences

Will Pope
Carolyn Roberts

Institution of Mechanical Engineers

Brian Robinson
Jenifer Baxter

Royal Institution of Chartered Surveyors

Stephen McKenna

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Royal Society of Chemistry

David Barry
Mindy Dulai

Society of Environmental Engineers

Raymond Clark
Mervyn Calcina-Goff

Society of Operations Engineers

Ian Chisholm
Steve Catte

8. Election of Officers for 2017/2018

The following officers were elected by the Council:

- a) *Chair*
Nominations – Will Pope (IES)
Votes: All in Favour / No votes against
Will Pope was duly elected

- b) *Vice Chair*
Nominations – Dougal Driver (ICF)
Votes: All in Favour / No votes against
Dougal Driver was duly elected

- c) *Honorary Treasurer*
Nominations – Ian Byrne (EI)
Votes: All in Favour / No votes against
Ian Byrne was duly elected

- d) *Honorary Secretary*
Nominations – Alan Harper (IChemE)
Votes: All in Favour / No votes against
Alan Harper was duly elected

- e) *Registration Authority Chair*
Nominations – Martin Baxter (IEMA)
Votes: All in Favour / No votes against
Martin Baxter was duly elected

- f) *Honorary Fellows Panel Chair*
Nominations – Carolyn Roberts (IES)
Votes: All in Favour / No votes against
Carolyn Roberts was duly elected

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- g) *Audit and Risk Committee Chair*
Nominations – None Received
CEO to contact all CBs following the AGM to identify a possible candidate

- h) *Remuneration Committee Chair*
Nominations – Peter Matthews (CIWEM)
Votes: All in Favour / No votes against
Peter Matthews was duly elected

9. **Appointment of Auditors for Financial Year 2017**

Burgis and Bullock were proposed as Auditors to the Society for the Environment for 2017.

All Council Members presented voted in favour of appointing Burgis and Bullock as the Auditors to the Society for the Environment for 2017.

10. **Any Other Business**

Sally Hayns commended SocEnv team for their efforts during 2016/17, which was warmly supported by those present.