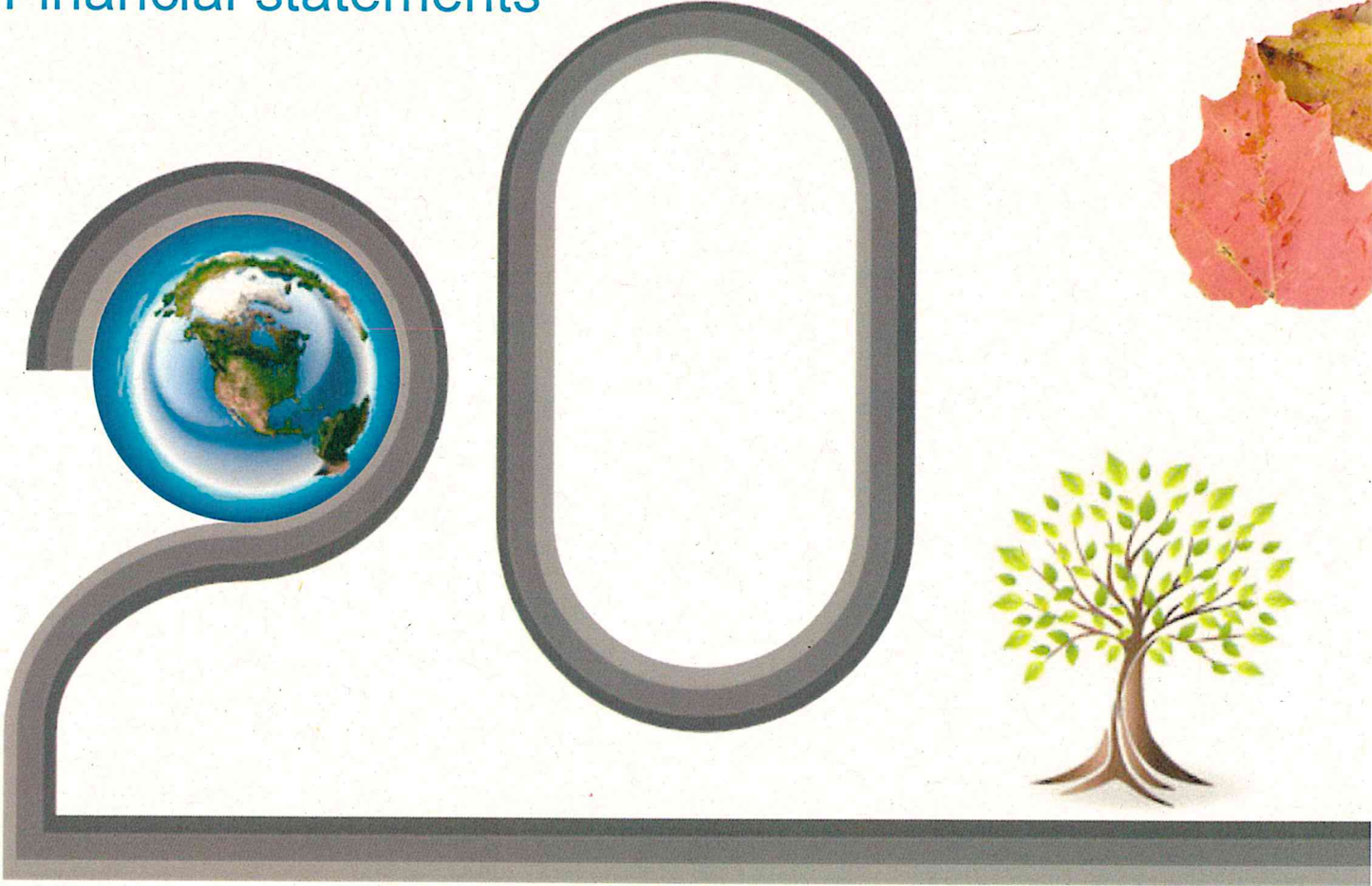


Society for the Environment

Annual Report and Financial statements

SocEnv
Society for the Environment



CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

Table of Contents

SOCIETY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2018	3
COUNCIL MEMBERS	3
REPORT OF THE COUNCIL OF THE SOCIETY FOR THE YEAR ENDED 31 DECEMBER 2018.....	4
PRINCIPAL ACTIVITY	4
STRUCTURE, GOVERNANCE AND MANAGEMENT.....	4
GOVERNING DOCUMENT	4
VISION	5
OBJECTIVES AND ACTIVITIES	5
ORGANISATION.....	6
VOLUNTEERS.....	6
RELATED PARTIES.....	6
RISK MANAGEMENT	6
ACHIEVEMENTS AND PERFORMANCE 2018.....	6
REVIEW OF ACTIVITIES.....	6
FINANCIAL REVIEW	8
PLANS FOR FUTURE PERIODS.....	8
STATEMENT OF COUNCIL RESPONSIBILITIES.....	10
STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS	10
AUDITORS.....	10
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2018.....	11
BALANCE SHEET 31 DECEMBER 2018	12
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018.....	13
DETAILED INCOME AND EXPENDITURE ACCOUNTS.....	17

SOCIETY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2018

COUNCIL MEMBERS

The Council Members who served the Society during the year are detailed below:

William Pope Chair (IES)	Mindy Dulai (RSC) resigned July 2018
Dougal Driver (ICF) Vice-Chair	Terry Fuller (CIWEM)
Ian Byrne (EI) Honorary Treasurer	Tony Ginda (CABE) appointed July 2018
Alan Harper (ICHEM) Honorary Secretary	Amy Gough (CIOB) appointed July 2018
Stephen Axford (IFM)	Sally Hayns (CIEEM)
Andy Barker (CIWM) resigned July 2018	Peter Holloway (AA)
Ian Barker (IWater)	John Humphries (CABE)
David Barr (RSC)	Mark Kibblewhite (IAgrE)
Jenifer Baxter (IMechE)	John Laverty (ICE) appointed December 2018
Martin Baxter (IEMA)	Peter Matthews (CIWEM)
Suzanne Beard (EI)	Stephen McKenna (RICS)
Simon Benfield (IED)	Chris Murphy (CIWM) appointed December 2018
Francesca Berriman MBE (CIAT)	Robert Parker (IFM) appointed July 2018
Kevin Blunden (ABE)	Adam Read (CIWM)
Tim Boldero (IWater)	Carolyn Roberts (IES)
Tim Brigstocke MBE (IAgrM)	Brian Robinson (IMechE)
Victoria Bywater (IAgrM) appointed December 2018	Nigel Sagar (ICE)
Mervyn de Calcina-Goff (SEE)	Janet Talman (CIOB) appointed December 2018
Steve Catte (SOE) resigned December 2018	Alastair Taylor (IAgrE)
Raymond Clark (SEE)	Ross Weddle (ICF)
Richard Cooksley (IAgrM) resigned December 2018	Camilla Alexander-White appointed July 2018
Ian Dolben (IFM) resigned January 2018	

CORRESPONDENCE ADDRESS:

EC1.1 Enterprise Centre, Puma Way, Coventry, CV1 2TT

REGISTERED NUMBER:

RC000795 (England and Wales)

AUDITORS:

Burgis & Bullock, 23-25 Waterloo Place, Leamington Spa, Warwickshire, CV32 5LA

BANKERS:

National Westminster Bank plc, PO Box 39, 243 High Street, Gateshead, Tyne & Wear, NE8 1YU

WEBSITE:

www.socenv.org.uk

TELEPHONE:

0345 337 2951

REPORT OF THE COUNCIL OF THE SOCIETY FOR THE YEAR ENDED 31 DECEMBER 2018

The Council has pleasure in presenting their report and the financial statements of the Society for the year ended 31 December 2018.

PRINCIPAL ACTIVITY

The principal activity of the Society in the year under review was the provision of an internationally recognised qualification for environmental practitioners.

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

The Society is governed by Royal Charter, received on 17th September 2004. As a Chartered Body, it is not subject to the requirements of the Companies Act 2006 and is not required to lodge copies of its annual accounts with Companies House.

Only through strong organisational governance can the Society's Member Bodies (members) be assured the organisation established on their behalf is serving their, and registered environmental professionals, best interests, and that strategic direction remains in line with their wishes and public benefit is delivered. Equally good practice governance enables the Society to move forwards and continue to deliver the Society's object whilst ensuring sound decisions are made and risk is managed.

When the Society was established in 2004 it was a partnership of 10 Constituent Bodies and since then the Charter and Bye Laws have not changed. The number of Constituent Bodies has more than doubled and the Society has established itself as a credible organisation with ambitious plans.

In 2011 the Society began its first governance review and in 2014 amendments were made to Governance in keeping with the original Charter. During 2018 the Society's members again reviewed the governance arrangements and concluded the Society's proposed governance structure should be updated to include the Member Bodies in 'General Meeting' and a Board that the Member Bodies appoint to run the organisation on their behalf.

Following AGM approval these changes were submitted to the Privy Council during 2018 and, following Privy Council approval, will be implemented during 2019.

VISION

The Society's vision is 'Sustainability through environmental professionalism'.

We continually strive to be:

- A respected leader in developing and guarding the environmental profession and its professional standards.
- A champion and authoritative voice demonstrating the relevance and value of environmental professionals.
- A respected and dynamic contributor providing access to expert input from professional environmentalists on key issues.
- A respected, sustainable, innovative, responsive and socially responsible organisation.

OBJECTIVES AND ACTIVITIES

The Royal Charter details the Object of the Society; to promote the advancement of, the dissemination of, knowledge of and education in good environmental practice for the public benefit.

In pursuance of the Object, but not otherwise, the Society shall:

- provide a forum for discussion and exchange of information relevant to the Object;
- provide advice and respond to proposals and enquiries relating to the advancement and the regulation of good environmental practice and where appropriate collaborate with other bodies;
- designate as Licensed Bodies(LB) those Constituent Bodies(CB) which (a) demonstrate to the satisfaction of the Registration Authority their competence to assess individuals for initial and continuing registration and (b) regulate the conduct of their individual members; license such bodies to admit individuals to a register; monitor the additions and deletions the Licensed Bodies make to such register; and provide guidance on the codes of conduct and disciplinary procedures of such Licensed Bodies;
- be accountable to Constituent Bodies and Associate Bodies in respect of its activities; and
- establish and keep under review generic standards and procedures for academic and occupational achievement, competence and commitment and the requirements for initial and continuing professional development for registrants.

As a partnership of now 25, Constituent Bodies, the Society ensures the quality, relevance and awareness of its registrations and enabling our partners and registrants to work together. The Society is in a unique position, bringing together a range of disciplines and sectors to reflect the multi-disciplinary practice of environmental professionals.

For 2018 our strategic aims are:

- Guarding the Standards for the Environmental Profession
- Promoting Environmental Professionals
- Facilitating Collective Influence of Environmental Professionals
- Maximising Organisational Impact and Sustainability

ORGANISATION

During 2018 the Society was governed by a Council consisting of up to two representatives from each Constituent Body. The Council administers the Society. The full Council normally meets twice a year, one meeting of which coincides with an Annual General Meeting. A Chief Executive is appointed by the Council to manage the day-to-day operations of the Society.

A Cabinet, composed of the Chair, Vice Chair, Honorary Treasurer, Honorary Secretary, Chairs of each committee and two ordinary Council members, elected by the Council, meets normally four times a year to exercise executive control of the Society under a formally delegated authority from the Council. The Chief Executive attends Council and Cabinet meetings in a non-voting capacity.

VOLUNTEERS

The Society relies on the generosity and commitment of volunteers to deliver its commitments and is indebted to the volunteers who give so generously of their time and expertise, often over and above of what is expected of them, to help the Society to deliver its strategic and operational goals.

RELATED PARTIES

The Society is related to the organisations listed in Section 10 of the notes to the financial statements by the fact that they are Constituent Bodies.

RISK MANAGEMENT

The Audit and Risk Committee has conducted a review of the major risks to which the Society is exposed. The Risk Register is regularly reviewed by Cabinet and, where appropriate, measures are taken to ensure that systems and procedures are strengthened to mitigate the risks identified.

ACHIEVEMENTS AND PERFORMANCE 2018

REVIEW OF ACTIVITIES

2018 was a positive year for the Society with small growth in the numbers of registrants. The Society worked hard to increase the influence of registrants as well as celebrating and sharing their successes. Ultimately, the Society aims to ensure all environmental decisions are taken by someone who has proven their competence to do so.

Highlights in 2018 include:

- Concluding the governance review
- Piloting a new route to professional registration
- Championing the celebration of World Environment Day (WED) across the UK
- Contribution to environmental policy through facilitation of the Environmental Policy Forum (EPF)
- Publishing the Greening the Industrial Strategy report
- Awarding CEnv and REnvTech Licences to the Nuclear Institute
- Showcasing our registrants at multiple events including Flood Expo, National Sustainability Expo and Network Harvest
- Supporting the development of environmental apprenticeships
- Launching a webinar programme detailing professional registration and registrants
- Updating our website and social media to focus on promotion of our registrations and registrants.

In pursuit of the four strategic aims, the Society undertook the following activities during the year.

Guarding the Standards for Environmental Professionals

Since 2004 the Society has registered 9,593 individuals across 76 counties and 25 professions. Our consistent standard, contextualised by each profession enables us to ensure competency, consistency and relevance. In 2018, 318 new registrants were registered, giving 7,455 current CEnv. In addition, new REnvTech registrations were completed by two Licensed Bodies, Institute of Water and Institution of Environmental Sciences, taking the total to 15 on the register.

One REnvTech transitioned to the CEnv register.

Five licence reviews were completed during the year ensuring consistency and parity of standards across the professions. The Licensed Bodies undertaking successful CEnv licence reviews in 2018 were:

- Chartered Association of Building Engineers
- Chartered Institute of Architectural Technologists
- Nuclear Institute
- Institute of Materials, Minerals and Mining
- Chartered Institution of Wastes Management.

During the year the Registration Authority explored how bespoke Routes to Registration may be used whilst maintaining standards. A pilot first cohort was successfully completed, and the approach made available to all Licensed Bodies.

The Society completed research, in association with Professional Associations Research Network (PARN), across professional body sector on retired CPD and technician level registrations and began research with employers, influencers and decision makers to ensure our registrations are fit for purpose now and in the future.

Promoting Environmental Professionals

The Society continued to build on its marketing activity in 2018 further champion environmental professionals. A dedicated programme of employer engagement was commenced, and a support framework provided to all Licensed Bodies. Promotional activities continued to make use of technology in support of wider engagement and our sustainability policy. This included the launch of the Society's webinars.

Facilitating Collective Influence of Environmental Professionals

2018 continued to focus on putting the 'collective' into 'collective influence' by working directly with our Constituent Bodies. We published our Greening the Industrial Strategy report on the Government's Industrial Strategy, co-authored by registrants and Constituent Body personnel, and work on the use of evidence in practice – to decipher what works – in the environmental and sustainability sectors.

The Society continued its role as secretariat member of the Environmental Policy Forum (EPF) – a group of environmental professional bodies working together to respond quickly and collectively to policy developments. The EPF focused much of its energy on Brexit and work to prioritise the environment as we leave the EU.

Finally, and returning full circle to our renewed sense of a 'collective', we continued to support a whole range of partnerships and opportunities both for registrants and the Society with the All Party Parliamentary Group on Agroecology, Bristol Natural History Consortium, Coventry University, the Fit for the Future network, Greener UK, KewRoyal Botanical Gardens, the Royal Academy of Engineering, the Parliamentary Affairs Committee, the University of Birmingham, and the West Midlands Combined Authority.

Maximising Organisational Impact and Sustainability

During 2018 we reviewed our governance and submitted an updated Royal Charter and Bye Laws to Privy Council for approval. Extensive process improvements were also made during the year covering finance, IT systems and security. We successfully implemented General Data Protection Regulations (GDPR) in all our operations ahead of the May 2018.

FINANCIAL REVIEW

The 2018 financial position was satisfactory with a small increase in income growth of 1.04% compared to 2017 and a reduction in the operating costs for the year of 5.9%, giving a surplus of £8,105.

We delivered a high volume of work and made strong progress during 2018. This was achieved through careful budgeting and planning and ensuring good value for any money spent. The new finance and IT systems continue to enable operations to run efficiently. However, we recognise increased ambition and activity comes at a cost and the 2019 business plan identifies that the additional ambitions of the Society may require additional funding, including drawing down on some reserves. Provision has been made for costs associated with enhanced employer engagement while expanding international activity is included in the enhanced plan rather than core budgets.

PLANS FOR FUTURE PERIODS

The Society's plans are set out in the Strategic Plan to 2020. We must ensure the value to our registrants and their employers is clear. There are also further potential opportunities to explore and validate while not to distract from the core goal of registrations.

The work of 2019 will continue to build on our successes in 2018. We will continue to work towards the objectives and purpose to promote the advancement of, the dissemination of, knowledge of, and education in good environmental practice for the public benefit. The Society's vision remains "*Sustainability through environmental professionalism*".

Informed by our strategic aims, the activities planned for 2019 will ensure we will:

Ensure relevance, **quality** and **sustainability** of our standards, processes and governance.

- Standards – ensure our registrations remain fit for purpose now and in the future for all environmental professionals who wish to register.
- Operations - deliver sustainable processes that ensure our registrations remain compliant, well respected and valued.
- Governance – fully implement our review to ensure organisation remains well led and governed.

Accomplish greater **positioning** of our registrations and registrants:

- Ensure our registrations are an integral part of entry, progression and work as an environmental professional.
- Undertake dedicated employer engagement to position registered environmental professionals at the heart of industries
- Ensure coverage of all relevant professions and geographies
- Promoting to individuals in partnership with LBs
- Facilitate our registrants to work together to:
 - Influence policy and decision makers
 - Share insight and good practice
 - Celebration success and showcase our registrants

In addition to our core plan, we recognise to grow the Society, we must continue to undertake several longer term objectives that will need resourcing outside of our annual budget plan. We will therefore count on our enhanced plan where each objective will take longer than one year to complete and will be resourced by separate business cases. Our enhanced plan covers:

1. International uptake of CEnv and REnvTech.
2. Developing mechanism(s) for good practice/evidence-based knowledge sharing among environmental professionals.
3. Developing solution(s) to ensure good practice across environmental education ultimately leading to registration.
4. Developing solutions to ensuring a sustainable environmental professional workforce.
5. Securing new sources of external income to fund further development.

STATEMENT OF COUNCIL RESPONSIBILITIES

The Members of Council are responsible for ensuring the financial statements are prepared in accordance with the Royal Charter and applicable law and regulations.

In accordance with the Royal Charter the Council shall cause to be kept, audited and reported on by an individual eligible for appointment as a company auditor, proper and sufficient accounts of the capital, funds, income and expenditure of the Society and shall give in respect of each financial year a true and fair statement of the Society's affairs and of its income and expenditure.

The Council shall cause such accounts for the previous financial year, together with the report of the auditor thereon, to be presented to each Annual General Meeting. The Council shall also cause to be prepared an annual report of the Society containing a fair review of the activities of the Society during the year ending with the balance sheet date. The annual report, income and expenditure account and balance sheet shall be published within two months of the Annual General Meeting at which they are approved. In preparing these financial statements, Council is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in business.


The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the financial statements comply with the relevant legislation. Council is also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the Council Members are aware, there is no relevant audit information of which the Society's auditors are unaware, and each Council Member has taken all the steps that they ought to have taken as a Council Member in order to make Council aware of any relevant audit information and to establish that the Society's auditors are aware of that information.

AUDITORS

The auditors, Burgis & Bullock, will be proposed for re-appointment at the forthcoming Annual General Meeting.



Prof Will Pope HonFSE CEnv
Chair of the Society for the Environment, June 2019

Date 04/06/2019

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 £	2017 £
INCOME	340,758	337,245
Administrative expenses	<u>(333,333)</u>	<u>(354,116)</u>
OPERATING SURPLUS /(DEFICIT) (note 2)	7,425	(16,871)
Interest receivable and similar income	839	831
Interest payable and similar expenses	-	(3)
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAX	8,264	(16,043)
Tax on surplus on ordinary activities	<u>(159)</u>	<u>(160)</u>
SURPLUS /(DEFICIT) FOR THE FINANCIAL YEAR AFTER TAX	<u><u>8,105</u></u>	<u><u>(16,203)</u></u>

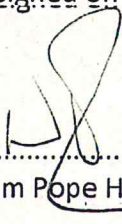
BALANCE SHEET 31 DECEMBER 2018

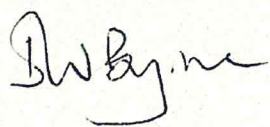
	2018 £	2017 £
FIXED ASSETS (note 4)		
Tangible assets	2,679	2,061
CURRENT ASSETS		
Debtors (note 5)	8,131	11,449
Cash at bank and in hand	185,585	180,438
	<hr/>	<hr/>
	193,716	191,887
CREDITORS (note 6)		
Amounts falling due within one year	<u>(34,971)</u>	<u>(40,629)</u>
NET CURRENT ASSETS	<u>158,745</u>	<u>151,248</u>
NET ASSETS	<u>161,424</u>	<u>153,319</u>
 RESERVES (note 6)		
Income and Expenditure account	<u>161,424</u>	<u>153,319</u>
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	161,424	153,319

These financial statements have been prepared in accordance with the Royal Charter.

The financial statements were approved by the Cabinet on

and were signed on its behalf on 04/06/2019 by:


.....
Prof William Pope HonFSE CEnv
Chair


.....
Ian Byrne FCA MEI CEnv
Honorary Treasurer

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. ACCOUNTING POLICIES

Society information

The society is incorporated under a Royal Charter granted in 2004 and acts in the public interest. Its members are not required to provide any form of guarantee.

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Royal Charter and applicable accounting standards.

Turnover

The turnover shown in the income and expenditure account represents amounts invoiced during the period. Turnover is recognised at the fair value of the consideration received or receivable for goods and services provided in the normal course of business.

Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life at the following rate:

IT and office equipment	33% on cost
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Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the society is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

REPORT OF THE COUNCIL OF THE SOCIETY (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2018
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

2. OPERATING SURPLUS/DEFICIT

The operating surplus/deficit is stated after charging:

	2018	2017
	£	£
Depreciation	1,978	1,373
Auditors' remuneration	2,910	3,000
Pension costs	12,617	10,503
Volunteers' expenses reimbursements	<u>1,043</u>	<u>1,285</u>

3. EMPLOYEES

	2018	2017
Average number of employees	<u>5</u>	<u>5</u>

4. TANGIBLE FIXED ASSETS

IT and office equipment

COST	£
At 1 January 2018	13,521
Additions	2,596
Disposals	(10,136)
At 31 December 2018	<u>5,981</u>
DEPRECIATION	
At 1 January 2018	11,460
Charge for year	1,978
Disposals	(10,136)
At 31 December 2018	<u>3,302</u>
NET BOOK VALUE	
At 31 December 2018	<u>2,679</u>
At 31 December 2017	<u>2,061</u>

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2018

CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018	2017
	£	£
Trade debtors	1,845	5,275
Other debtors	<u>6,286</u>	<u>6,174</u>
	<u>8,131</u>	<u>11,449</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018	2017
	£	£
Trade creditors	3,628	3,273
Taxation and social security	5,919	6,670
Other creditors	<u>25,424</u>	<u>30,686</u>
	<u>34,971</u>	<u>40,629</u>

7. RESERVES

Income & Expenditure Account

At 1 January 2018	153,319
Surplus/(Deficit) for the year	<u>8,105</u>
At 31 December 2018	<u>161,424</u>

8. PENSION COMMITMENTS

During the year, the company paid pension contributions of £12,617 (2017 - £10,503). At the year end, the company had a pension creditor of £nil (£nil in 2017).

9. FINANCIAL COMMITMENT

	2018	2017
	£	£
Operating leases		
Total due	<u>31,726</u>	<u>14,245</u>

10. RELATED PARTY DISCLOSURES

The Society is related to the following organisations and bodies by virtue of the fact that they are Constituent Bodies (Members of the Society).

Arboricultural Association (AA)
Chartered Association of Building Engineers (CABE)
Chartered Institute of Architectural Technologists (CIAT)
Chartered Institute of Building (CIOB)
Chartered Institute of Ecology and Environmental Management (CIEEM)
Chartered Institution of Wastes Management (CIWM)
Chartered Institution of Water and Environmental Management (CIWEM)
Energy Institute (EI)
Institute of Agricultural Management (IAgrM)
Institute of Chartered Foresters (ICF)
Institute of Environmental Management and Assessment (IEMA)
Institute. of Fisheries Management (IFM)
Institute of Materials, Minerals and Mining (IOM3)
Institute of Water (IWater)
Institution of Agricultural Engineers (IAgrE)
Institution of Chemical Engineers (IChemE)
Institution of Civil Engineers (ICE)
Institution of Engineering Designers (IED)
Institution of Environmental Sciences (IES)
Institution of Mechanical Engineers (IMechE)
Royal Institution of Chartered Surveyors (RICS)
Nuclear Institute (NI)
Royal Society of Chemistry (RSC)
Society of Environmental Engineers (SEE)
Society of Operations Engineers (SOE)

All of the income that the Society of the Environment received during the year arose from transactions with related parties.

11. ULTIMATE CONTROLLING PARTY

There is no ultimate controlling party beyond the Council.

DETAILED INCOME AND EXPENDITURE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2018

	2018		2017	
	£	£	£	£
Income				
Membership & registration		340,758		337,245
Bank Interest		839		831
		<u>341,597</u>		<u>338,076</u>
Expenditure				
Rent & Service charges	14,291		12,785	
Insurance	976		950	
Wages	215,391		214,256	
Social security	23,598			
Pensions	12,617		10,503	
Training	4,788		4,177	
Telephone and internet costs	1,300		2,206	
Printing, postage and stationery costs	4,490		3,414	
PR, marketing and special projects	5,029		6,779	
Travelling and subsistence	11,087		16,536	
Subscriptions	3,836		13,012	
Events and Committee meeting expenses	3,843		14,477	
Website costs	6,581		7,198	
IT support & maintenance costs	5,065		3,051	
Repairs & maintenance costs	-		49	
Bad and doubtful debts	80		(80)	
Sundry expense	1,045		1,284	
Accountancy fees	7,075		9,781	
Legal fees	3,278		2,330	
Auditor's remuneration	2,910		3,000	
Recruitment fees	3,329		3,600	
Equipment hire	-		434	
		<u>(330,609)</u>		<u>(351,528)</u>
		10,988		(13,452)
Finance costs				
Bank charges	539		617	
Interest on PAYE/NI	-		3	
Profit/(loss) on foreign currency	207		579	
		<u>(746)</u>		<u>(1,199)</u>
Surplus /(Deficit) carried forward		10,242		(14,651)

	2018		2017	
	£	£	£	£
Surplus/(Deficit) b/fwd		10,242		(14,651)
Depreciation & disposal of fixed assets				
Fixtures and fittings	681		549	
Computer equipment	1,297		824	
Loss on disposal of fixed assets	-		19	
		<hr/>	<hr/>	
		(1,978)		(1,392)
Taxation				
Corporation Tax charge for year		(159)		(160)
		<hr/>	<hr/>	
Surplus/(Deficit) for the year		8,105		(16,203)

