

SocEnv

Society for the Environment

SocEnv Annual Report & Accounts 2012



**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Page
Society Information	3
Report of the Council of the Society	4
Report of the Independent Auditors	10
Income and Expenditure Account	11
Balance Sheet	12
Notes to the Financial Statements	13
Detailed Income and Expenditure Account	18

SOCIETY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2012

COUNCIL MEMBERS

The Council Members (formerly known as Board Members¹) who served the Society during the year and current Council Members are listed below:

Carolyn Roberts Chair (IES)	Tim Fox (IMechE)
Francesca Berriman MBE Vice Chair (CIAT)	John Gregory (IFM)
Ian Byrne Honorary Treasurer (EI)	Dave Hampton (CIOB)
Neil Atkinson (ICChemE)	Sally Hayns (CIEEM)
David Arthur (IOM3)	Roger Hewitt (CIWM)
Martin Baxter (IEMA)	Richard Hill (ICChemE)
Sarah Beacock (EI)	Peter Holloway (AborA)
Gordon Blount (IED)	John Humphries (ABE)
Kevin Blunden (ABE)	Nicholas Jones (SOE)
Tim Boldero (IWater)	Mark Kibblewhite (IAgrE)
Tim Brigstocke (IAgrM)	Mark Kennett (CIAT)
Libby Brodhurst (IED)	Steve Lee (CIWM)
Michael Brown (CIOB)	David Lloyd-Roach (ICE)
Robin Buxton (CIEEM)	Peter Matthews OBE (CIWEM)
Mervyn de Calcina-Goff (SEE)	Rebecca Mooney (RICS) (resigned 26.06.12)
Ray Clark OBE (SEE)	William Pope (IES)
Richard Cooksley (IAgrM)	Nicholas Reeves OBE (CIWEM)
Lynn Cooper (IWater)	Brian Robinson (IMechE)
Ian Dolben (IFM)	Jean Venables CBE (ICE)
Michael Doran (RICS)	Christopher R Whetnall (IAgrE)
Dougal Driver (ICF)	John Williams (SOE) (resigned 15.11.12)

CORRESPONDENCE ADDRESS: Eliot Park Innovation Centre, 4 Barling Way, Nuneaton, CV10 7RH
(The Society was based at 120 Long Street, Atherstone, Warwickshire, CV9 1AF until June30th 2013)

REGISTERED NUMBER: RC000795 (England and Wales)

AUDITORS: Burgis & Bullock, 2 Chapel Court, Holly Walk, Leamington Spa, Warwickshire, CV32 4YS

BANKERS: National Westminster Bank plc, PO Box 39, 243 High Street, Gateshead, Tyne & Wear, NE8 1YU

SOCIETY HONORARY SECRETARY: A J Plytas

WEBSITE: www.socenv.org.uk

TELEPHONE: 0845 337 2951

¹ As explained letter in the Report, changes in the Governance of the Society entailed the renaming of the former Board as “the Council” and the establishment of a Cabinet with delegated powers to exercise executive oversight of the Society.

REPORT OF THE COUNCIL OF THE SOCIETY FOR THE YEAR ENDED 31 DECEMBER 2012

The Council has pleasure in presenting their report and the financial statements of the Society for the year ended 31 December 2012.

PRINCIPAL ACTIVITY

The principal activity of the Society in the year under review was the provision of an internationally recognised qualification for environmental practitioners.

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

The Society is governed by Royal Charter, received on 17th September 2004. As a Chartered Body, it is not subject to the requirements of the Companies Act 2006 and is not required to lodge copies of its annual accounts with Companies House.

OBJECTIVES AND ACTIVITIES

The Royal Charter sets out the Object of the Society. It is to promote the advancement of, the dissemination of, knowledge of and education in good environmental practice for the public benefit.

In pursuance of the Object, but not otherwise, the Society shall:

- provide a forum for discussion and exchange of information relevant to the Object;
- provide advice and respond to proposals and enquiries relating to the advancement and the regulation of good environmental practice and where appropriate collaborate with other bodies;
- designate as Licensed Bodies those Constituent Bodies which (a) demonstrate to the satisfaction of the Registration Authority their competence to assess individuals for initial and continuing registration and (b) regulate the conduct of their individual members; license such bodies to admit individuals to a register; monitor the additions and deletions the Licensed Bodies make to such register; and provide guidance on the codes of conduct and disciplinary procedures of such Licensed Bodies;
- be accountable to Constituent Bodies and Associate Bodies in respect of its activities; and
- establish and keep under review generic standards and procedures for academic and occupational achievement, competence and commitment and the requirements for initial and continuing professional development for registrants.

ORGANISATION

The Society is governed by a Council made up of two representative Members from each Constituent Body. The Council administers the Society. Currently, the full Council and most Committees meet up to four times a year to manage the Society's affairs. A Chief Executive Officer is appointed by the Council to manage the day to day operations of the Society.

**REPORT OF THE COUNCIL OF THE SOCIETY (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2012**

ORGANISATION continued...

A Cabinet, composed of the Chair, Vice Chair, the Secretary, the Treasurer, the Chair of the Registration Authority, the Chairs of each of the other committees and 2 ordinary Council members elected by the Council, meets quarterly to exercise executive control of the Society under a formal delegated authority from the Council. The CEO and his deputy also attend Cabinet meetings in a non-voting capacity.

The above arrangements were agreed by the Board (which was the predecessor body to the Council) at its meeting in December 2012.

RELATED PARTIES

The Society is related to the organisations listed in section 10 of the notes to the financial statements on page 15 by virtue of the fact that they are Constituent Bodies.

RISK MANAGEMENT

The former Management Committee has conducted a review of the major risks to which the Society is exposed. The Risk Register is reviewed regularly by the Cabinet (formerly by the Council) and, where appropriate, measures are taken to ensure that systems and procedures are strengthened to mitigate the risks identified.

ACHIEVEMENTS AND PERFORMANCE

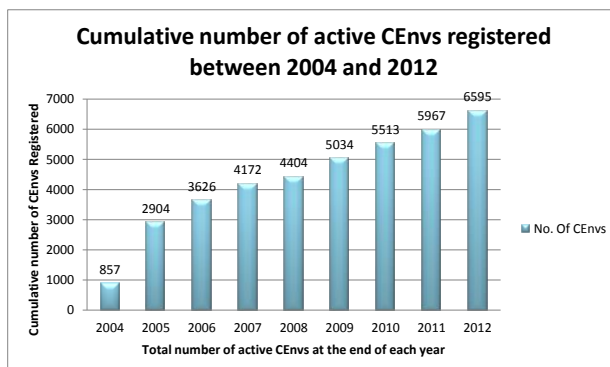
REVIEW OF ACTIVITIES

Key headlines:

- Continued Growth in the number of Chartered Environmentalist registrations;
- Revised professional standards;
- SocEnv first President;
- Greater influence and external profile;
- A new Chair; and
- A new Chief Executive

Growth

The Society had a successful year in terms of growth in the number of newly registered Chartered Environmentalists. By the end of 2012, the total number of registered Chartered Environmentalists (CEnvs) had risen to 6,834 across 78 countries around the world.



**REPORT OF THE COUNCIL OF THE SOCIETY (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2012**

Professional Standards

New standards for CEnv registration were approved to come into force by the end of March 2013. The changes, which have no implications for existing Chartered Environmentalists, reinforce and develop the continuing relevance and high standards of the CEnv qualification.

Inaugural Presidential appointment

Tony Juniper, the renowned environmentalist and author was appointed to the new post of President of the Society.

Welcoming his appointment, Tony said: “As the number of people working in the environmental sector grows, it is vital that Chartered Environmentalists are recognised as professionals in their own right, whatever their role. It is very pleasing to be working with the Society for the Environment to champion professionalism in the environmental sector. The Society fulfils a vitally important role by setting the standards for professionals working across a range of sectors. It has shown how professional bodies from widely different specialisms can work together on a common agenda. I look forward immensely to working with the Society.”



Tony Juniper BSc MSc HonFSE
President of SocEnv

Election of new Chair



Professor **Carolyn Roberts**, CEnv, was elected as the new Chair of the Society in June 2012. Carolyn, a Past Chair of the Institution of Environmental Sciences, is the Director of the Environmental Sustainability Knowledge Transfer Network based at Oxford University. **Francesca Berriman** was elected for a second term as the Vice Chair of the Society.

Appointment of a new Chief Executive

The Society welcomed a new Chief Executive, Alex Galloway CVO HonFSE on 1st July 2012 and would like to express its warmest thanks to Kerry Geldart for her period as acting Chief Executive and to all the staff of the Society for their continuing support in furthering the work of the Society.



Presentation of Honorary Fellows

In recognition of their achievements, the Society awarded Honorary Fellowships to the following recipients:



Adisa Azipagic FICHEM HonFSE



Jeremy Leggett FEI HonFSE



Tom Burke FEI HonFSE

**REPORT OF THE COUNCIL OF THE SOCIETY (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2012**

Marketing and Communications

Council member Steve Lee, Chief Executive of the Chartered Institution of Waste Management, led a survey of the way Licensed Bodies market and communicate the CEnv qualification. The results have been used to establish marketing strategy to raise the profile of the qualification and to improve its marketing.

The Society, in partnership with the ENDS Report and Licensed Bodies carried out a survey of environmental professionals. An agreement, to feature two CEnv profiles as ‘Rising Stars’ in each issue of the Energy & Environmental Management magazine, was extended.

The Society also exhibited at a number of events during the year to promote the CEnv qualification. Events included Sustainability Live 2012, The Institute of Fisheries Management Annual Conference, Communicate 2012, Sustainability West Midlands and Ecobuild in collaboration with the CIAT.

A new website was launched in early 2013:



FINANCIAL REVIEW

The Society’s financial position remains strong. The number of new of CEnv registrants was higher than expected, and retention levels also exceeded target assumptions. Salary savings during the interregnum pending the appointment of a new Chief Executive also contributed to an operating surplus of £41.7K. This increased the Society’s financial reserves to £281.8k.

The Society regards development of its small staff team as a priority. It will review the professional development needs of its staff and identify appropriate training for them.

The Society uses consultancy services to help with strategic planning and stakeholder engagement. This includes some services from a related party, The Carbon Coach (a company owned by SocEnv Council member Dave Hampton).

**REPORT OF THE COUNCIL OF THE SOCIETY (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2012**

PLANS FOR FUTURE PERIODS

The 2013 Business Plan aims to build the basis for future growth in the number of registered Chartered Environmentalists and a small growth in Constituent Bodies.

The focus of work in 2013 is on three key objectives:

1. Growth
2. Raising Public Recognition of CEnv
3. Maintaining Standards

Working towards the objectives

The Society will:

- approach employers and employment associations in key sectors to market the advantages of the qualification;
- work hard to encourage existing aspirant Constituent Bodies to take the final steps towards membership;
- identify further candidates for Constituent Body status;
- improve the quality of marketing materials to meet the needs of LBs in promoting CEnv among their members;
- seek opportunities to raise the profile of the CEnv qualification to a wider audience
- set up pilot events for CEnvs to add value to the qualification for registrants; and
- continue through the Registration Authority to maintain standards via the licensing and review process

A fixed life working group has been established to consider an ethical investment policy.



**REPORT OF THE COUNCIL OF THE SOCIETY (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2012**

STATEMENT OF COUNCIL RESPONSIBILITIES

The Members of Council (formerly known as the Council) are responsible for ensuring the financial statements are prepared in accordance with the Royal Charter and applicable law and regulations.

In accordance with the Royal Charter the Council shall cause to be kept, audited and reported on by an individual eligible for appointment as a company auditor, proper and sufficient accounts of the capital, funds, income and expenditure of the Society and shall give in respect of each financial year a true and fair statement of the Society's affairs and of its income and expenditure. The Council shall cause such accounts for the previous financial year, together with the report of the auditor thereon, to be presented to each Annual General Meeting. The Council shall also cause to be prepared an annual report of the Society containing a fair review of the activities of the Society during the year ending with the balance sheet date. The annual report, income and expenditure account and balance sheet shall be published within two months of the Annual General Meeting at which they are approved. In preparing these financial statements, Council is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in business.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the financial statements comply with the relevant legislation. Council is also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the Council Members are aware, there is no relevant audit information of which the Society's auditors are unaware, and each Council Member has taken all the steps that they ought to have taken as a Council Member in order to make Council aware of any relevant audit information and to establish that the Society's auditors are aware of that information.

AUDITORS

The auditors, Burgis & Bullock, will be proposed for re-appointment at the forthcoming Annual General Meeting.


.....

A J Plytas – Honorary Secretary

Date:26th June 2013

REPORT OF THE INDEPENDENT AUDITORS TO THE COUNCIL MEMBERS OF THE SOCIETY FOR THE ENVIRONMENT

We have audited the financial statements of the Society for the Environment for the year ended 31 December 2012, which comprise of the income and expenditure account, the balance sheet and notes to the accounts set out on pages 11 to 19. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities [(effective April 2008)] (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the Society for the Environment’s members, as a body. Our audit work has been undertaken so that we might state to the Society for the Environment’s members those matters we are required to state to them in an auditor’s report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Society for the Environment and Society for the Environments members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Council and auditors

As explained more fully in the statement of Council responsibilities set out on page 8, the Council is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Council’s [(APB’s)] Ethical standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company’s circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the council members; and the overall presentation of the financial statements. [In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion

In our opinion the financial statements:

- give a true and fair view of the state of the Society’s affairs as at 31 December 2012, and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice [applicable to Smaller Entities];

.....

Date.....

Burgis & Bullock Chartered Accountants
2 Chapel Court
Holly Walk
Leamington Spa
CV32 4YS

SOCIETY FOR THE ENVIRONMENT

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2012**

	2012 £	2011 £
INCOME	278,364	250,850
Administrative expenses	<u>(236,616)</u>	<u>(201,243)</u>
OPERATING SURPLUS (note 2)	41,748	49,607
Interest receivable and similar income	<u>0</u>	<u>0</u>
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION	41,748	49,607
Tax on surplus on ordinary (note 3) activities	<u>0</u>	<u>0</u>
SURPLUS FOR THE FINANCIAL YEAR AFTER TAXATION	<u><u>41,748</u></u>	<u><u>49,607</u></u>

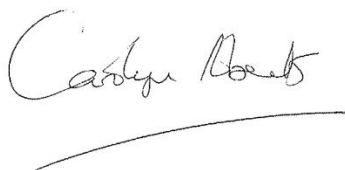
SOCIETY FOR THE ENVIRONMENT

**BALANCE SHEET
31 DECEMBER 2012**

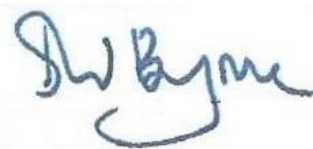
	2012	2011
	£	£
FIXED ASSETS (note 3)		
Tangible assets	2,308	1,714
CURRENT ASSETS		
Debtors (note 4)	6,006	6,995
Cash at bank and in hand	294,825	248,631
	<hr/>	<hr/>
	300,831	255,626
CREDITORS (note 5)		
Amounts falling due within one year	<u>(21,273)</u>	<u>(17,222)</u>
NET CURRENT ASSETS	<u>279,558</u>	<u>238,404</u>
NET ASSETS	<u>281,866</u>	<u>240,118</u>
RESERVES (note 6)		
Income and Expenditure account	281,866	240,118
	<hr/>	<hr/>
	<u>281,866</u>	<u>240,118</u>

These financial statements have been prepared in accordance with the Royal Charter.

The financial statements were approved by the Council of Members on
and were signed on its behalf by:



.....
C Roberts FRGS FIEEnvSc FCIWEM C.WEM CEnv CSci SFHEA
Chair



.....
I Byrne FCA CEnv
Honorary Treasurer

SOCIETY FOR THE ENVIRONMENT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2012

3. TANGIBLE FIXED ASSETS

	IT and office equipment
	£
COST	
At 1 January 2012	17,690
Additions	2,733
Disposals	<u>(361)</u>
At 31 December 2012	<u>20,062</u>
DEPRECIATION	
At 1 January 2011	15,976
Charge for year	2,139
	<u>(361)</u>
Disposals	17,754
At 31 December 2010	15,976
At 31 December 2012	<u> </u>
NET BOOK VALUE	
At 31 December 2012	<u><u>2,308</u></u>
At 31 December 2011	<u><u>1,714</u></u>

SOCIETY FOR THE ENVIRONMENT

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2012**

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2012	2011
	£	£
Trade debtors	2,359	4,425
Other debtors	<u>3,647</u>	<u>2,570</u>
	<u><u>6,006</u></u>	<u><u>6,995</u></u>
5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2012	2011
	£	£
Trade creditors	9,033	7,518
Taxation and social security	6,892	4,251
Other creditors	<u>5,348</u>	<u>5,453</u>
	<u><u>21,273</u></u>	<u><u>17,222</u></u>
6. RESERVES		Income & Expenditure account £
At 1 January 2012		240,118
Surplus for the year		<u>41,748</u>
At 31 December 2012		<u><u>281,866</u></u>
7. PENSION COMMITMENTS		
<p>During the year, the company paid pension contributions of £2,400 (£2,400 in 2011). At the year end, the company had a pension creditor of £625 (£325 in 2011).</p>		
8. FINANCIAL COMMITMENTS	2012	2011
	£	£
Operating leases which expire:		
Within one year	6,059	1,661
Within one to five years	<u>1,414</u>	<u>1,414</u>

SOCIETY FOR THE ENVIRONMENT

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2012**

9. RELATED PARTY DISCLOSURES

The Society is related to the following organisations and bodies by virtue of the fact that they are Constituent Bodies (Members of the Society).

Arboricultural Association (ArborA)
Association of Building Engineers (ABE)
Chartered Institute of Architectural Technologists (CIAT)
Chartered Institute of Building (CIOB)
Chartered Institution of Wastes Management (CIWM)
Chartered Institution of Water and Environmental Management (CIWEM)
Energy Institute (EI)
Institute of Agricultural Management (IAgrM)
Institute of Chartered Foresters (ICF)
Institute of Ecology and Environmental Management (IEEM)
Institute of Environmental Management and Assessment (IEMA)
Institute of Fisheries Management (IFM)
Institute of Materials, Minerals and Mining (IOM3)
Institute of Water (IWater)
Institution of Agricultural Engineers (IAgrE)
Institution of Chemical Engineers (ICHEM)
Institution of Civil Engineers (ICE)
Institution of Engineering Designers (IED)
Institution of Environmental Sciences (IES)
Institution of Mechanical Engineers (IMECH)
Royal Institution of Chartered Surveyors (RICS)
Society of Environmental Engineers (SEE)
Society of Operations Engineers (SOE)

All of the income that the Society of the Environment received during the year arose from transactions with related parties.

During the year the Society paid IOM3 £2,774 (2011 £5,167) and IChemE £2,110 (2011 £75) for room hire.

David Hampton (Council member) is also a shareholder and director of Carbon Coach Limited. During the year the Society paid Carbon Coach Limited £4,765 for consultancy services provided. Trade creditors includes £2,751 (2011 £nil) being owed to Carbon Coach Limited.

10. ULTIMATE CONTROLLING PARTY

There is no ultimate controlling party beyond the Council.

SOCIETY FOR THE ENVIRONMENT

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2012**

11. COMPANY INCORPORATED BY ROYAL CHARTER

The society is incorporated under a Royal Charter granted in 2004 and acts in the public interest. Its members are not required to provide any form of guarantee.

SOCIETY FOR THE ENVIRONMENT

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2012**

	2012		2011	
	£	£	£	£
Income				
Membership & registration		278,364		250,850
 Expenditure				
Rent	7,112		6,365	
Insurance	933		786	
Premises service charges	543		169	
Wages	126,374		90,806	
Social security	12,948		8,989	
Pensions	2,400		2,400	
Training	79		900	
Telephone and internet costs	3,703		3,450	
Printing, postage and stationery costs	12,132		6,049	
Core publicity & events	7,207		6,343	
Travelling and subsistence	11,421		12,124	
Recruitment expenses	853		16,493	
Subscriptions	4,327		3,363	
Committee meeting & venue expenses	14,870		5,952	
Consultancy	14,641		7,368	
Website costs	2,755		2,755	
Website development costs	-		12,844	
IT support & maintenance costs	1,263		1,841	
Repairs & maintenance costs	240		1,612	
Design & branding	1,794		197	
Sundry expense	681		282	
Accountancy fees	4,995		3,349	
Legal fees	-		-	
Auditor's remuneration	<u>2,220</u>		<u>2,320</u>	
		<u>(233,660)</u>		<u>(196,757)</u>
		44,704		54,093
 Finance costs				
Bank charges	657		497	
Interest on PAYE/NIC	160		232	
		<u>(817)</u>		<u>(729)</u>
 Profit carried forward		43,887		53,364

SOCIETY FOR THE ENVIRONMENT

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2012**

	2012		2011	
	£	£	£	£
Profit b/fwd		43,887		53,364
Depreciation & disposal of fixed assets				
Fixtures and fittings	435		263	
Office equipment	369		421	
Computer equipment	1,335		3,273	
(Profit) on disposal of fixed assets	-		(200)	
	-----	(2,139)	-----	(3,757)
Surplus for the year		41,748		49,607
		-----		-----

SocEnv

Society for the Environment

Denham House, 120 Long Street
Atherstone, Warwickshire CV9 1AF

Tel: 0845 337 2951
Fax: 01827 718232

www.socenv.org.uk

Contact: enquiries@socenv.org.uk

